

DUE MARCH 1, 2021

INTERNSHIP APPLICATION

DUE DATE

March 1, 2021 (Decisions will be made by late April. We will notify you either way)

JOB SUMMARY

Work with the PFEW Staff in preparing for and running the 4 PFEW sessions. Assist in assembling student folios, inventory control, data entry, assisting volunteers, and setting up for daily activities. During PFEW, the work day is from 6:45 a.m. – 11:00 p.m. of which you will be assigned a designated shift during our work day.

REQUIREMENTS

- PFEW graduate
- Ability to handle multiple tasks
- Lift 20-50lbs
- · Work well with others and in a team setting
- Able to work entire length of program

COMPENSATION

- Hourly Rate
- Guaranteed 40 hours per week, with a chance for overtime
- Room and board are provided

ACCOMODATIONS

 Live in air-conditioned apartments (separate from student dorms) on the Lycoming and Penn College campuses

DURING THE WEEK

- Be at PFEW June 30th thru August 7th (Break July 17-22)
- Help set up for each event, speaker, and activity
- · Maintain staff rooms
- · Be ready to work when asked
- Be on time, be responsible and be respectful

POSITION TITLE

Program Intern for PFEW

JOB LOCATION

Lycoming College/ Pennsylvania College of Technology Williamsport, Pennsylvania

TIME FRAME

June 30, 2021 - August 7, 2021 (Break - July 17-22)

REPORTS TO

PFEW Senior Staff

POSITIONS AVAILABLE

8 (returning interns receive first shot at all positions)

You will need to collect and submit 3 letters of recommendation (i.e. PFEW CA, teacher, counselor, employer, etc.) along with this application. <u>Mail all items together</u> to:

Ms. Amber Goss Schools Manager PFEW 3076 West 12th Street Erie, PA 16505

STUDENT INFORMATION

Please complete the following in order to be considered for an internship at Pennsylvania Free Enterprise Week.

	Last Name		
	State	Zip	
Cell Phone #	E-mail Address		
Current Year in High School/College	High School/College Name		
PFEW Campus	PFEW Company		
	Current Year in High School/College	State Cell Phone # E-mail Address Current Year in High School/College High School/College Name	State Zip Cell Phone # E-mail Address Current Year in High School/College Name



DUE MARCH 1, 2021 INTERNSHIP APPLICATION continued

Do yo	u have a driver's license?	Would you	be bring	ing a vehicle with you	? Wou	ld you b	be willing to work overtime hours if needed?
Yes	No	Yes	No	Unsure		Yes	No
Were	you referred by anyone?	Yes No		If so, Who	?		
If und	der 18, do you presently ha	ave a workers	s permit?	? (select one) Yes	or No		
Do yo	ou currently have a job? Y	es or No		If yes, Whe	re?		
Pleas	se answer the following	questions in	150 wo	ords or less. Attach	addition	nal pap	er if necessary.
Desc	ribe your experience as a						
Why	do you want to be an inter	rn for PFEW	2021?				
How	will you be able to make F	PFEW 2021 a	succes	s?			
Desc	cribe your strengths and w	eaknesses.					
Wha	t are your plans for the fut	ure and some	of your	interests in life?			